



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
 CITY SCHOOLS DIVISION OF CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

Name of Company	Date: <u>April 30, 2026</u>
Complete Company Address	RFQ No.: <u>2026-04-073</u>
	PR No.: <u>2026-04-0073</u>
	ABC: ₱ <u>283,500.00</u>
	PHILGEPS Ref. No.: <u>12957788</u>

To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than May 5, 2026 at 9:00 am to the address listed above.


HERBERT D. PEREZ
 BAC Chairperson

GENERAL CONDITIONS

- All entries must be typewritten and legible;
- Bidders must submit the following eligibility requirements:
 - PHILGEPS Registration Certificate
 - DTI or SEC
 - Mayor's/Business Permit
 - Income/Business Tax Clearance
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.: 2026-04-073
PR No.: 2026-04-0073
PHILGEPS Reference No.: 12957788
- Delivery period must be at least within 7 calendar days upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
- Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three (3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery requirements
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

PLEASE QUOTE: **PER LOT / PER ITEM**

ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX				
				FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/ Model Offer)		
Request For Quotation for the Procurement of Food for the Division Orientation on the Summer Academic Recovery and Accessible Learning (ARAL) Program for School Implementers				Unit Price	Total Price	Yes	No	Offered Brand/Model
1	Day 1 Breakfast Rice, Scrambled Egg, Pork Tapa, Fresh Fruits, Hot Choco/Coffee/Tea	105	pax					
2	Day 1 AM Snacks Fresh Lumpia with sauce, Lemon-Cucumber Juice	105	pax					
3	Day 1 Lunch Pork Hamonado, Fried Chicken with Gravy, Chopsuey, Rice, Molo Soup, Mango Tapioca, Water	105	pax					
4	Day 1 PM Snacks Arroz Caldo with Hard-boiled Egg, Cheesy Puto, Lemon Iced Tea	105	pax					
5	Day 1 Dinner Pork Sinangang with vegetables, Fried Tilapia, Fresh Fruits in season, Water	105	pax					
6	Day 2 Breakfast Rice, Scrambled Egg, Pork Tocino, Tinapa, Fresh Fruit, Hot Choco/Coffee/Tea	105	pax					
7	Day 2 AM Snacks Champorado, Dilis, PutoPao, Fresh Juice	105	pax					
8	Day 2 Lunch Beef Minanok, Tokwa't Baboy, Daing na Bangus, Fresh Fruits in season, Leche Flan, Water	105	pax					



Address: Brgy. Potol, Tayabas City
Telephone No.: (042) 785-9615
Email Address: tayabas.city@deped.gov.ph
Website: https://www.sdotayabascity.ph

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX				
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)		
Request For Quotation for the Procurement of Food for the Division Orientation on the Summer Academic Recovery and Accessible Learning (ARAL) Program for School Implementers				Unit Price	Total Price	Yes	No	Offered Brand/Model
9	Day 2 PM Snacks Pancit Palabok, Caramelized Saba Banana, Pineapple Juice in Can	105	pax					
10	Accommodation Accomodation for 2 days and 1 night (twin or triple sharing only) Prepared with : For room amenities - individually controlled aircon, cable TV Services and IDD/NDD Telephone Assisted Calls, Toiletries (toothbrush, toothpaste, soap and shampoo), hot and cold shower, Room service (6:00 am- 11:00 pm), access to the swimming pool	105	pax					
11	Inclusions: Day 1 and 2: Hall for 105 pax, sound system, LCD overhead projector, projector screen, movable tables for group training-workshop, strong wifi connection (105 persons), coffee table with overflowing supply of chocolate drink, coffee, tea, sugar and creamer, water dispenser with overflowing supply of water, Buffer for 2 (Top Management).							
TOTAL								
Date of Event		May 2026 (final date to be coordinated by the end-user)						
Purpose		Board and Lodging for the conduct of Division Orientation on the Summer Academic Recovery and Accessible Learning (ARAL) Program for School Implementers						

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION	
<p>This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.</p>	

Authorized Representative	

_____	Signature over Printed Name
_____	Company Tel./Fax/Mobile No.
_____	Company Tax Identification No. (TIN)
_____	Date



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